

Kensington City Council Meeting Minutes  
April 3, 2017

Members Present: Jim Schecker, Dale Rau, John Gran, Amy Eystad and Lana Rau  
Members Absent:  
Guests: Dean Birkland, Todd Bright, Rebecca Eisel and Ida Eisel

The monthly meeting for the Kensington City Council was held April 3, 2017 at 7:00 p.m. in the Kensington Community Center Council room and opened with the Pledge of Allegiance.

**Motion (Eystad/D. Rau) to approve the agenda. MCU**

**Motion (D. Rau/Gran) to approve the minutes of the March 7, 2017 meeting. MCU**

**Motion (D. Rau/Eystad) to approve the bills on the claims list. MCU**

**Motion (Eystad/D. Rau) to approve the financial report as presented. MCU**

Dean Birkland with Carlson Highland was present to discuss the 2016 audit report for the City. The audit went well again this year.

**Motion (Eystad/Gran) to approve the 2016 Audit Report as presented by Dean Birkland with Carlson Highland. MCU**

The City received a request for donations from the West Central Area Schools for the Summer Rec program.

**Motion (D. Rau/Eystad) to approve a donation of \$ 1,500.00 to the West Central Area Summer Rec Program. MCU**

The council was informed the Douglas County Board of Commissioners will be holding a public informational meeting regarding proposed and future road construction and bridge replacement priorities on Monday, April 17 at 6:30 pm. Any council members interested in attending may do so.

The file for the community center break-in that happen in Sept 2015 is finally closed. Charges were filed and sentencing has been completed. The League of MN Cities Insurance Trust has received its first restitution payment and a check has been sent to the City in the amount of \$ 500.00 for the deductible reimbursement the City paid when the claim was filed.

Todd Bright with Runestone Insurance was present to review the City's property insurance renewal.

**Motion (Eystad/Gran) to approve Runestone Insurance Agency as the Insurance Company for the City of Kensington. MCU**

**Motion (D. Rau/Eystad) that the City does not waive the monetary limits on municipal tort liability established by MN Statues 466.04. MCU**

Lawn mowing quotes were open and were to be bid on a per time basis for both a period of one or two years, the quotes were submitted as follows:

COMPANY	BASEBALL FIELD		CITY LOT		4 KENSINGTON SIGNS, 3 BOULEVARDS & KENSINGTON MEMORIAL PARK		CITY DUMP		TOTAL	
	1 Year	2 Year	1 Year	2 Year	1 Year	2 Year	1 Year	2 Year	1 Year	2 Year
John's Lawn Care	\$ 150	No Bid	\$ 35	No Bid	\$ 80	No Bid	\$ 30	No Bid	\$ 295	No Bid
Eisel Lawn Care	\$ 50	\$ 50	\$ 10	\$ 10	\$ 70	\$ 70	\$ 20	\$ 20	\$ 150	\$ 150
Hennen Lawn Care	\$ 45	\$ 45	\$ 15	\$ 15	\$ 45	\$ 45	\$ 10	\$ 10	\$ 115	\$ 115

After some discussion, the Council decided to accept the bid from Eisel Lawn Care for a two-year contract. The council was pleased with the mowing she did for the City last year and felt it was important to keep the City's business local. The other companies that submitted quotes were from Wendell and Elbow Lake.

**Motion (Rau/Eystad) to approve the lawn mowing quote from Eisel Lawn Care for a 2-year contract. MCU**

The council discussed the need to re-landscape around the 4 Kensington signs, and around the Community Center, the edging is coming up around the Community Center, new edging needs to be reinstalled and more rock put in it. Discussion was also held regarding the flower pots on main street. The city will provide the plants for the planters if we can find someone willing to plant them. Lana will check with the Kensington Lions and the school about planting the plants. Discussion was also held regarding extending the fence at the dump, Jennifer will contact the company that installed the fence initially.

The city received donations from the WCA/Ashby JV Football team in the amount of \$ 466.00, a Pioneer Seed Grant donation of \$ 750.00 and, a J.A. Wedum Foundation grant of \$ 3,000.00 all for Kensington Memorial Park. The City also received a donation from the Kensington Firemen's Relief Association for \$ 11,000.00 for the Truck Fund.

**Motion (Gran/L. Rau) to approve Resolution 4-2017 Accepting Donations. MCU**

The Council discussed Law Enforcement for the 2017 Runestone Days street dance. They felt that the hired hours from last year worked well and will do the same this year. Jennifer will contact the Douglas County Sheriff's Department and let them know we will hire 4 deputies from 10pm – 2 am and 2 deputies from 2am – 3am, we will also be submitting a request for 4 posse members from 10pm – 2am to assist the Sheriff's Deputies.

**Motion (D. Rau/Gran) to hire 4 Douglas County Sheriff's Deputies and 4 posse members from 10pm – 2am, and 2 deputies from 2 am – 3 am from the 2017 Runestone Days Street Dance. MCU**

The cabinets in the kitchen have been adjusted many times and don't seem to stay, one of the cabinet doors fell off and has been put back on however it is not adjusted properly to fit. Jennifer will contact someone that specializes in cabinets to see if the hinges need to be replace. The carpeting in the dining room, council room, and areas of the back room is starting to ripple. The nap of the carpet is starting to separate from the carpet back and is causing this rippling, adhesive has been injected in some areas of the rippling however it does not seem to be holding up and the rippling just continues to spread. Because of the safety concern we will need to look at replacing the carpets. Jennifer will contact a couple flooring places to have them come out and look at the situation to make suggestions about what type of flooring should go back into the space based on its usage.

Nutrition Services Inc. has received grant money to replace some of the appliances in the kitchen owed by NSI. In the past, there has been issues with the freezer and steam table and both those items will be replaced. They are also considering replacement of the refrigerator and microwave.

Clean up Days/Animal Clinic will be held again this year on Saturday, June 3, 2017 from 9 to noon.

Discussion was held about needing some river rock on Tower Street. When the hydrants got flushed it washed out the flumes and undercut and washed out the north end center drain.

The Council discussed advertising the office space in the community center. Jennifer will place a box ad for 2 months once the space has been completely vacated.

The Council reviewed a quote from Studio 78 for redoing the Cities web site. The council requested Jennifer get additional information from Elite Business Systems regarding annual maintenance fees before making a decision.

The Kensington LCMC did purchase a piano, they do have someone that will take the old one and the company they purchased the new one from will dispose of the organ that doesn't work. Lyle Maanum called after reading the last meeting minutes in the paper to say that the new piano would be a gift to the community and would stay in the community center if LCMC stopped having church services here.

The Board of Appeals and Equalization Meeting will be held on April 19, 2017 at 9 am. A quorum needs to be present.

Road work that is not necessary will be tabled until next spring. The following issues should be addressed this year: The hole at Grand Avenue N/Tower Street and the Manhole on Grand Avenue South.

**Motion (Eystad/Gran) to adjourn the meeting at 8:44 p.m. MCU**

The next meeting will be held on Monday, May 1, 2017 at 7 pm.

Jennifer Kangas, City Clerk