

Farwell Kensington Sanitary District Minutes
September 7, 2017

Members Present: Pryce Score, Larry Husfeldt, Todd Eystad and Randy Nessman
Members Absent: Karin Anderson
Guests: Dennis Dalager, and Angela Holm

The monthly meeting for the Farwell Kensington Sanitary District was held on September 7, 2017 at 7:00 p.m. in the Kensington Community Center Council room and opened with the Pledge.

Motion (Eystad/Husfeldt) to approve the agenda. MCU

Motion (Husfeldt/Eystad) to approve the minutes of the August 3, 2017 meeting. MCU

Motion (Eystad/Husfeldt) to approve the claims list, pay bills and approve financials. MCU

Angela with Bollig Inc. was present to discuss the feedback from Rural Development regarding the preliminary engineering report. A twelve-page letter was sent requesting additional information regarding the project. Bollig will get a list prepared for the information that the District will need to provide and the remaining information will be compiled by Bollig. Most of these things are new things that Rural Development is now requiring in the preliminary phase instead of the design phase. Because of this it will take a considerable number of hours not originally anticipated in the preliminary phase for both the District and the Engineer. The district must have a geotechnical survey done for the proposed water main improvements and the potential water tower site and will have some attorney costs as well.

Motion (Eystad/Husfeldt) to approve task order # 3 for Preliminary Engineering Report Revisions & Admin, Legal and Geotechnical Coordination. The expenses associated with the admin, legal and geotechnical coordination are \$7,000.00 payable upon billing. The expenses associated with the Preliminary Engineering Report Revisions will be an estimated \$10,000-\$15,000.00 that will not be billed/payable unless funding is secured. MCU

Motion (Husfeldt/Eystad) to approve quote from American Engineering Testing, Inc. in the amount of \$4,620.00 to conduct the geotechnical survey for the proposed water main improvements and potential water tower site. MCU

People Service Report, Dennis Dalager: Lead and Copper samples were taken and sent in for evaluation. The curb stop for the yard hydrant in the school yard won't turn and will have to be dug up and repaired or replaced. Jennifer will check with the school to see if they can install a water faucet on the outside of the school instead. The Board was concerned with the expense to repair/replace the curb stop when there is no assurance that the existing yard hydrant even works.

Correspondence was received from the MN Pollution Control Agency regarding new Phosphorus Effluent Limits.

A proposal was received from Brian D. Koehn, CPA to audit the Sanitary District for the years 2017 thru 2019.

Motion (Eystad/Husfeldt) to approve the audit proposal from Brian Koehn to audit the Sanitary District for the years ending in 2017 at a cost of \$5,400.00, 2018 at a cost of \$5,500.00 and 2019 at a cost of \$5,650.00. MCU

Motion (Eystad/Husfeldt) to approve the Farwell Kensington Sanitary District 2018 Preliminary Budget. MCU

Motion (Eystad/Husfeldt) to approve the preliminary tax levy payable in 2018 in the amount of \$32,000 for water \$ 32,000 for sewer for a total of \$ 64,000.00. MCU

Motion (Eystad/Nessman) to approve resolution 2017-9 authorizing District Secretary/Treasurer to apply for USDA Rural Development Financing for proposed water project. MCU

The board discussed the option of being able to take phone, credit card and e-check payments thru the districts utility billing software company UBMax. Jennifer will get clarification regarding the costs to the district associated with this option for next month's meeting.

Past due accounts were reviewed and letters will be sent.

Motion (Eystad/Husfeldt) to adjourn the meeting at 9:15 pm. MCU

Next meeting will be scheduled for Thursday, October 5, 2017 at 7pm.

Jennifer Kangas,
Secretary/Treasurer