Farwell Kensington Sanitary District Minutes

January 5, 2023

Members Present: Pryce Score, Larry Husfeldt, Todd Eystad, Randy Nessman, and Karin Anderson

Members Absent:

Guests: Jennifer Kangas, and Mike Moen

The monthly meeting for the Farwell Kensington Sanitary District was held on January 5, 2023, at 7:00 p.m. in the Kensington Community Center Council room.

Oath of Office was administered to Todd Eystad, Pryce Score, and Karin Anderson.

**Motion (Eystad/Husfeldt) to approve the agenda. MCU**

**Motion (Nessman/Anderson) to approve the minutes of the December 1, 2022, meeting. MCU**

**Motion (Eystad/Anderson) to approve the financial report and to pay claims 716 through 725 listed on the claims list. MCU**

Mike Moen- People Service Inc. People Service conducted a safety inspection of the water plant, all came back good. Sewer lift station in Farwell has been acting up the alarm keeps going off. The internal heater went bad inside the panel and a new controller for the panel is on order. Until this controller gets installed the pump needs to be run manually on a daily basis.

Appointments for 2023 are as follows:

**Motion (Eystad/Nessman) to appoint Pryce Score as Board Chairman. MCU**

**Motion (Nessman/Anderson) to appoint Todd Eystad as Vice Chair who shall preside and perform duties in the absence of the Chairman. MCU**

**Motion (Nessman/Eystad) to appoint the Law offices of Thornton, Dolan, Bowen, Klecker & Burkhammer, P.A. as Attorney for the Farwell Kensington Sanitary District. MCU**

**Motion (Nessman/Anderson) to appoint the Kensington Bank as primary depository of the Farwell Kensington Sanitary District. MCU**

**Motion (Eystad/Nessman) to appoint the Grant County Herald-Herman Review-Hoffman Tribune as official newspaper of the Farwell Kensington Sanitary District. MCU**

**Motion (Nessman/Anderson) to appoint Bollig, Inc. as Engineer for the Farwell Kensington Sanitary District. MCU**

**Motion (Nessman/Anderson) to authorize the Secretary/Treasurer to make electronic funds and wire transfers to conduct business for the Farwell Kensington Sanitary District. MCU**

**Motion (Nessman/Eystad) to approve the 2023 Fee Schedule. MCU**

The Board discussed a $1.50 per hour cost-of-living adjustment for the Secretary/Treasurer. This will bring her hourly wage from $ 19.50 to 21.00 per hour, effective Jan 1, 2023.

**Motion (Anderson/Nessman) to approve the $ 1.50 cost of living increase for the Secretary/Treasurer. This will bring the hourly wage from $19.50 to $21.00 per hour effective Jan 1, 2023. MCU**

Jennifer spoke to Jeff with RD in hopes that with some of the remaining funds, the district could be reimbursed for the curb stop replacements that were done as a result of the water project. Jeff said that event thought it was a water related expense, it was not a cost that was part of the original Preliminary Engineering Report that was submitted and that would not be an allowed expense. The water project is now complete and we are required to sign the form from Jeff de-obligating the remaining grant funds back to USDA Rural Development.

**Motion (Eystad/Nessman) to approve de-obligating the remaining grant funds back to USDA Rural Development in the amount of $163,179.22. MCU**

**Motion (Husfeldt/Anderson) to adjourn the meeting at 8:07 pm. MCU**

Next meeting will be scheduled for Thursday, February 2, 2023.

Jennifer Kangas, Pryce Score

Secretary/Treasurer Board Chairman