Farwell Kensington Sanitary District Minutes

March 2, 2023

Members Present: Larry Husfeldt, Todd Eystad, and Karin Anderson

Members Absent: Pryce Score and Randy Nessman

Guests: Jennifer Kangas, and Mike Moen

The monthly meeting for the Farwell Kensington Sanitary District was held on March 2, 2023, at 7:00 p.m. in the Kensington Community Center Council room.

**Motion (Anderson/Husfeldt) to approve the agenda. MCU**

**Motion (Anderson/Husfeldt) to approve the minutes of the February 2, 2023, meeting. MCU**

**Motion (Anderson/Husfeldt) to approve the financial report and to pay claims 735 through 745 listed on the claims list. MCU**

Mike Moen- People Service Inc. Everything is running good right now. The yearly generator maintenance has been scheduled for mid-March. There was one call out to the main lift station in Kensington for a low power/high temp alarm. The heater was resent to a lower temp and has been working fine. The generator shed doors have been freezing to the ground on regular basis and have to be chiseled loose. Todd said that he hadn’t had time to contact Mitch Sanstead yet regarding the potential of rebuilding the door frame to accommodate for a roll up door. Jennifer will reach out to Mitch and set up an appointment with him to come and look at it.

The board was informed of upcoming changes to the MN Department of Health (MDH) lead and copper rule. MDH is now requiring all cities in Minnesota that supply water to their residents, complete a lead service line inventory by October of 2024. This means that every service line within the city will have to be inventoried. MHD wants to know the material of water lines on both the public and private side of the service. This information must be entered into a format that MDH is in the process of finalizing. There will be limited grant funds to do the water supply inventory. The district has most of this information already, due to just finishing the water meter replacement project, where Ellingson’s documented what the service line material and inside plumbing type is in each home/business. Bollig would like to apply for grant funds from the MN Department of Health to assist the cities they work with to compile the information necessary to complete the required inventory and get it submitted to the MDH. The board reviewed Resolution 2023-03 approving Bollig Engineering to represent the Farwell Kensington Sanitary District with grant application, administration, & implementation for records review, visual inspections, & replacement plans of lead water service lines within City of Kensington.

**Motion (Husfeldt/Anderson) to approve Resolution 2023-03 approving Bollig Engineering to represent the Farwell Kensington Sanitary District with grant application, administration, & implementation for records review, visual inspections, & replacement plans of lead water service lines within City of Kensington. MCU**

The board discussed the following revisions to the personal policy. Juneteenth has been signed into law as a state holiday in which no public business can be conducted. As costs have gone up the board also reviewed the rates on the meal reimbursement portion of personal policies. After discussion the board decided that the personal policies should be changed to include Juneteenth as a holiday effective in 2023 and the meal reimbursement should be changed to a flat rate per diem of $50.00 per day for meals with no receipts required.

**Motion (Husfeldt/Anderson) to approve adding Juneteenth as a holiday to the personal policies effective in 2023. MCU**

**Motion (Anderson/Husfeldt) to approve a flat rate per diem of $50.00 per day for meals with no receipts required. MCU**

The last time meeting minutes were published in the newspaper we got a bill from the Grant County Herald for $136.50. The district has never been billed for publishing meeting minutes in the past. In the past the Grant County Hearld either didn’t have a reporter that could attend the meetings or when they did the information that was published was incorrect and needed retraction or correction. Therefore the agreement was that I would send my meeting minutes over and they would publish them. Jennifer reached out to the Hearld and spoke to Ashton, we discussed how this has worked in the past. She was going to speak to the owner of the paper regarding this so we can make a determination on how to move forward and get back to me. The board discussed the issue and felt spending that kind of money to publish meeting minutes is not necessary. Meeting minutes can be viewed upon request any time at the office and could be hung on the bulletin board in the Community Center if need be.

**Motion (Anderson/Husfeldt) to approve not publishing the Farwell Kensington Sanitary Districts meeting minutes in the Grant County Heald if there is a cost to the district to do so. MCU**

The board reviewed the lawn mowing contract. Prices will remain the same as last year and will be billed for each time mowing: lift station Farwell $10.00, water plant $60.00, sewer ponds $350.00, and water tower $20.00. These prices will be effective for 2 years.

**Motion (Husfeldt/Anderson) to approve Eisel Lawn Care for mowing Sanitary District properties for another 2-year contract. MCU**

The district’s 5-year owner and engineer agreement for professional services via task order has expired. The re-signing of this new 5-year agreement will allow Bollig to continue to do business with the district via task order.

**Motion (Husfeldt/Anderson) to approve the Board chairman and the Secretary/Treasuer to sign the new 5-year agreement between owner and engineer for professional services via task order with Bollig Engineering. MCU**

The board reviewed a revised de-obligation of Rural Development funds form. This form was originally signed at the Jan board meeting; however Rural Development agreed to pay for the $ 3,068.75 in surveying cost associated with drawing up the water easement on the old water tower lot. This will be the final reimbursement to the district from Rual Development for the water project and $ 160,110.47 in grant funds will be de-obligated.

**Motion (Anderson/Husfeldt) to approve the revised de-obligation of Rural Development funds in the amount of $160,110.47. MCU**

The board review past due accounts and letters will be sent out to accounts requiring it.

**Motion (Husfeldt/Anderson) to adjourn the meeting at 8:08 pm. MCU**

Next meeting will be scheduled for Thursday, April 6 2023.

Jennifer Kangas, Pryce Score

Secretary/Treasurer Board Chairman