Farwell Kensington Sanitary District Minutes

December 7, 2023

Members Present: Pryce Score, Todd Eystad, Karin Anderson, Randy Nessman, and Larry Husfeldt

Members Absent:

Guests: Jennifer Kangas, and Mike Moen

The monthly meeting for the Farwell Kensington Sanitary District was held on December 7, 2023, at 7:10 p.m. in the Kensington Community Center Council room.

**Motion (Eystad/Husfeldt) to approve the agenda. MCU**

**Motion (Nessman/Anderson) to approve the minutes of the November 2, 2023, meeting. MCU**

**Motion (Anderson/Nessman) to approve the financial report and to pay claims 827 through 841 listed on the claims list. MCU**

Mike Moen- People Service Inc. A new water meter was installed at the new mobile home in the mobile home park. Fluoride reports are completed and submitted to the state. Fluoride room is starting to see some oxidation. Mike discussed the issue with the engineers and determined that more frequent ventilation is needed. The system currently vents when the light is on, but the light isn’t on enough to properly vent as much as it needs. That room should be set to vent so many times per hour if not continuously. Todd will take care of this. The 3 sewer manholes in Farwell have been taken care of, 2 of the 3 got raised and 2 of the 3 got waterproof covers installed. Grass should be planted in the spring if needed. Generator maintenance and repair was done on the generator at the main lift station.

**Motion (Nessman/Anderson) to approve Todd to work on the ventilation in water plant. MCU**

The board reviewed the final list of unpaid utility bills that got assess to property taxes payable in 2024.

**Motion (Nessman/Eystad) to approve the 2023 audit engagement letter from Brian D. Koehn in the amount of $8,000.00. MCU**

**Motion (Nessman/Anderson) to approve the revised personnel policy for the Farwell Kensington Sanitary District dated December 2023. MCU**

**Motion (Anderson/Eystad) to approve the 2024 final budget for the Farwell Kensington Sanitary District. MCU**

**Motion (Eystad/Nessman) to approve the final tax levy for 2024 in the amount of $37,500.00 for water and $32,000.00 for sewer for a total of $69,500.00. MCU**

The board review past due accounts and letters will be sent out to accounts requiring it.

**Motion (Husfeldt/Nessman) to adjourn the meeting at 7:50 pm. MCU**

Next meeting will be scheduled for Thursday, January 4, 2024. (Karin will be gone)

Jennifer Kangas, Pryce Score

Secretary/Treasurer Board Chairman